

Grand Strand Amateur Radio Club, Inc. By-Laws

Section 1 - Expenditures of Funds:

- a. The Treasurer is responsible for all operating expenses. He/she may expend up to the amount of the items on the annually approved budget for this purpose.
- b. The Executive Committee may expend up to five hundred dollars [\$500.00] for unscheduled and/or unbudgeted repeater maintenance, or for activities or projects that are in the best interest of equipment and personal safety and well-being. Club expenses over Five hundred dollars [\$500.00] must be authorized by the membership, except for items approved in the annual budget.

Section 2 - Dues -

- a. The fiscal year shall be January 1 through December 31 with dues payable the first of the year.
- b. Dues shall be twenty-five dollars [\$25.00] per year for Regular Membership [Full Voting Rights].
- c. Dues shall be ten dollars [\$10.00] per family member per year for Family Membership [Full Voting Rights].
- d. Dues shall be fifteen dollars [\$15.00] per year for Associate Membership [Non-voting].

Section 3 – Management:

- a. The management and activities of the Club is entrusted to the Executive Committee.
- b. The Executive Committee shall consist of the elected officers of the club; President, Vice President, Secretary, Treasurer, PIO, Trustee and Historian.
- c. The Executive Committee shall establish the date of each monthly meeting of the Club membership. The date of a specific monthly meeting may be changed, or a specific monthly meeting cancelled by the Executive Committee.
- d. The Club Executive Committee shall meet for organization and such other business as may come before it at the call of the President within 30 days after the installation of the new officers. Thereafter the Club Executive Committee shall meet as often as the President may deem necessary. The President shall call a meeting of the Club Executive Committee as needed for the proper management of the Club and its activities. At the verbal request of a member or members of the Executive Committee, the President shall assess the request and schedule a meeting of the Executive Committee accordingly. Two-thirds members of the committee shall constitute a quorum thereof.
- e. The Executive Committee shall have the authority to issue Club Policies in order to resolve issues for the proper management of the Club and its activities. Policies issued by the Executive committee shall be temporary in nature, written, and include an effective and expiration date. The Policies issued by the Executive Committee shall be available to all members of the Club. The Policy shall expire at its Expiration Date without action by the Executive Committee. The Expiration Date may be extended, and a new Expiration Date established by the Executive Committee.

Section 4 - Membership:

a. Membership Application

1. Initial application for all types of membership shall be submitted in person in writing or by mail at a monthly meeting or any official club function.
2. Renewal for all types of membership will be accepted at any monthly meeting or any official club function, by mail or by email if paying by PayPal. A new application form must be filled out and submitted each year.
3. Exceptions will be handled by request by the Executive Committee.
4. Applicant must express a willingness to abide by the Constitution and By-laws and that will be promulgated from time to time by the club.

b. Membership Termination

1. A member may resign from the club at any time upon written notice addressed to the club secretary.
2. Membership shall be terminated for delinquent dues by the date of the March meeting.

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NOTE: Dues can be waived by a unanimous vote of the executive committee as special situations may warrant.

3. Members who resign or whose membership is terminated shall be immediately relieved of all duties and rights of membership and shall surrender all club property in their possession to the GSARC Executive Committee within 10 calendar days of resignation/termination. Members whose membership has been terminated or have resigned are prohibited from participating in club functions including club meetings.
4. Any member may be terminated for just cause upon written petition of six [6] or more Voting members. Such petition shall be presented to the executive committee. The executive committee after confirming the membership status of each petitioner and investigating the allegations, on which the petition is based, present a report to the membership at the next scheduled meeting. Such report shall contain all pertinent information which the executive committee has found and shall be accompanied by its recommendation for action by the membership at the next regular meeting and final decision shall be made by a two-thirds [2/3] vote of a quorum of voting members present.

Section 5 - Meetings:

- a. **Regular meetings** shall be held on the first Monday night of each month except January, July, and September, or as otherwise decided by the membership. Note: The September meeting will be scheduled to avoid conflict with the Labor Day holiday.
- b. **Field Day exercises** will be held on the last full weekend of June or as determined by ARRL.
- c. **Special Meetings** may be called by the President at any time, or upon written request to the President of any five voting members of the club. Notices of Special Meetings shall be announced on the scheduled nets and to members who have provided their email address on the membership application, at least seventy-two [72] hours in advance. The announcement will include:
 1. Meeting date, place and time.
 2. Purpose of the meeting and agenda.

Section 6 - Committees:

- a. **Field Day Committee:** Plans and coordinates the field day activities. The President will ask for a volunteer to Chair the event no later than the April meeting.
- b. **Technical Committee:** The committee shall be chaired by the Trustee, plus additional members designated by the Trustee.
- c. **Nominating Committee:** The President shall appoint a nominating committee consisting of no fewer than three Regular members at the October meeting. The nominating committee shall bring a slate of candidates before the club at the November meeting. The slate shall consist of at least two qualified [voting Members], consenting candidates for each of the established offices. In the event the committee cannot secure nominations of at least two voting members for each office, the slate as presented by the committee may be accepted. However, if the members present feel there is a need for additional nominations, the November meeting may be adjourned to continue at a later date upon approval. Other nominations shall also be accepted from the floor only at the November meeting. The nominee's names will be posted on the GSARC Webpage in the "Members" section. The club election will take place at the December meeting by secret ballot. The nominating committee shall tally the votes.
- d. **Special Committee:** As deemed necessary by the President and/or membership.
- e. **Education Committee:** The committee shall make up of members in good standing. The Committee, managed by the chairperson, shall develop and implement an education program by which GSARC members and the public may advance their personal interest in amateur radio. The GSARC membership shall provide input to the Education Committee with which the committee will tailor its programs to be in the best interest of the GSARC membership.
- f. **Equipment Inventory Audit and Control Committee:** The Vice President (chairperson), Treasurer and Trustee shall be members of this committee and jointly share responsibility in the accuracy and maintenance of the club's working and spare equipment.

The committee shall:

1. Conduct Annual audits of all club equipment locations, more often if needed or required. Results shall be provided to the board within two weeks of each completed and updated audit in a standard format. Audits shall be completed by the first quarter of the year, or as required by the Executive Board.

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2. Determine the fair market value of club equipment and update inventory documents to reflect this information.
 3. Determine equipment that should revert to spare, and equipment that should be sold or junked. Documents shall be updated to reflect any changes.
 4. Assign asset tag (inventory) numbers to equipment not having same.
 5. Sale of disposal of club equipment shall comply with all Federal, state and local laws which apply to hazardous material, if applicable.
- g. **Hamfest (Beachfest) Committee:** The committee shall consist of four GSARC members in good standing: Chairperson, Co-Chairperson and two volunteers. The chairpersons and committee volunteers will visit other Hamfests to distribute fliers, speak with other Hamfest chairs, and check into local or other nets (HF-UHF-VHF, etc.) for the purpose of promoting Beachfest. There will be four committee meetings per year, working with the GSARC membership to ensure a smooth annual month of November opening all the while making sure the committee has help in all areas (table setup, cooking, buying food, gofers, etc.). The GSARC will reimburse gas purchases at 50% made by committee members who travel over 150 miles round trip promoting "Beachfest" at other Hamfest. Reimbursements will be made from the proceeds of "Beachfest". All leftover food, condiments, refreshments, cutlery, plates, napkins, cups, etc., will be disposed of at the end of "Beachfest" and shall not be stored for future use.
- NOTE:** The cooking and food service area along with the grill, cooking utensils, coolers, etc., shall be cleaned before being transferred to storage.
- h. **Financial Audit Committee:** The committee shall consist of, at a minimum, of two current voting members. The club President, being one of the committee members, shall chair this committee. Officers that are not allowed to be on this committee are the Treasurer, Trustee, and Vice President. Annually in May, the Treasurer will submit the previous year's financial records to the Financial Audit Committee. The audit shall be performed in accordance with generally accepted accounting principles.

Section 7 - Maintenance of the Constitution and By-laws:

It shall be the duty of the Secretary to keep the Constitution and By-laws of the club and have the same with him/her at every meeting. He/she shall cause all amendments, changes, and additions to be noted thereon and permit the same to the members on request.

Section 8 - Dissolution:

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501[c](3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for the public purpose. Any such assets not disposed of shall be disposed of by a court of competent jurisdiction in the county in which the principle office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.